



Minutes of Meeting 13th October 2009

1 Welcome & Apologies

1.1 Apologies

None

1.2 Present

Rebecca Kennelly (chair), Cathy Williams (Treasurer), Malcolm MacInnes, Chris Hall (Safety Officer & Vulnerable Persons Officer), Gordon Haywood (Civil Service Fellowship), Joe Weston, Sarah Whittaker (minutes), Pam Mansfield, Helen Camper.

2 Minutes of Last Meeting

The minutes of the last meeting were corrected to reflect the chair. The minutes of the last meeting held 1st September 2009 were agreed to be an accurate record.

3 Matters Arising & Actions from Previous Meeting

- Gordon has emailed Malcolm the information on the herb garden.
- Photos: Rebecca has sent Malcolm photos for Brookvale in Bloom but he didn't receive them. He did receive Cathy's photos. **Action: Malcolm** to put an article in the Blurb regarding Brookvale's success in Basingstoke in Bloom. He should use the picture of Mrs White's flower arch. **Action: Cathy** to send Malcolm some words for this.
- Rebecca has spoken to the cake maker and taken our requirement for a cake maker off the volunteer lists.
- As we are not going to use the soap dispensers any more we should remove them from the wall. **Action: Cathy** to add to the list of jobs.
- Green Fair and AGM actions have been completed.
- Dropped kerbs – we would like to put something in the Blurb to say that the BCA have paid some of the money for the new dropped kerbs for the hall. **Action: Malcolm** to credit Chris and the kerb that the County would not pay for. **Action: Cathy** to write some words.
- **Action: Rebecca** to send Malcolm and Sarah some words summarising the AGM for the Blurb and web site.
- Malcolm needs some clarification on requirements if we were to extend the Blurb. We wish for a blue page 5 and 6. **Action: Malcolm** to obtain costs.
- Information on Gowrings has been put on the website.
- An updated contact list was sent round.
- **Action: Sarah** to put the Green Fair report on the website.
- Coving for the committee room is in progress.

4 Councillor's Report

- No report received.

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5 Events

- Sarah went through the task list for the Halloween Disco. **Action: Everyone** to turn up for preparation at 5.00 pm.
- We were successful for a grant that covers subsidising events for the next year and a half, a sign out the front, 2 A frames, event banner and hall leaflets. We like the balloon banners like the Octopus children's centres. **Action: Rebecca** to look at what to purchase and bring information to the next meeting.
- The Christmas event was discussed. We agreed not to have a children's event. **Action: Sarah** to cancel the children's entertainment. We will instead host a mince pies/mulled wine/coffee event on the 5th December after the coffee morning for committee and all who help the Brookvale community. We will also decorate the tree at the event. **Action: All** to think about who to invite. We can organise it at the next meeting.

6 Development Sub Committee

- We are tracking what happens with planning permissions in our area and why.
- The old house opposite Morrisons had had its planning permission request withdrawn.
- Brook House flats planning permission was passed again with 20 conditions and lasting for three years.
- HCC have been advised that there was a meeting a while ago regarding the aggregate depot which BCA did not attend, but we were not aware of it. We may need to raise awareness of the aggregate depot with our residents. **Action: Malcolm** to put something in the Blurb.
- Tarmacing over the cobble stones – Ron has passed information to the county.

7 Blurb

- There are quite a lot of things to go in the next Blurb. The panelling may have to go in the next issue. **Action: Cathy** to resend Malcolm requested Blurb entries.
- It was agreed to remove the request for volunteers from the Blurb. **Action: Malcolm.**
- Next Blurb will have Merry Christmas on the front and come and join us for a Christmas event.

8 Safety Officer's and Vulnerable Person's Officer's Report

- The dropped kerbs have been delayed until the end of the financial year.

9 Hall Report

The following report was received before the meeting:

1. The Conservation Workshop HBPT has been paid We are waiting for the receipt so that BDBC will reimburse with the grant
 2. lease renewal, I am still finding time to review!
 3. Gary is the volunteer working to resolve our "odd jobs". Busy at present
 4. Gary 2 has started the electrical update
- | | | |
|---|--------|--------|
| 4 - Replace Hall socket with Metal socket | £15.00 | £38.50 |
| 5 - Replace socket front | £2.50 | £9.63 |
| 6 - Replace secret switch | £10.00 | £11.55 |
| 11 - Drill securing hole | | £15.40 |
| Extra - provide new diffuser cover | £9.00 | £9.63 |
- Less £16 community discount.

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The heaters need a gas technician. I am waiting for a date from the contact.

5. The PAT test inspection is due – Chris is looking after this.

6. 15th August – Family Fun Day – the Old Brookvale display had a lot of interest.

7. The Brook House panelling – It would be good to get his story from Rex Everett – can anyone document?

8. Village Greens – I have asked Doris to find out whether King George V is held as a charitable trust.

9. New sign – quote £96. Same size & design, plastic coated metal. Decision?

10. Business rates letter – want confirmation of internal dimensions. Can Malcolm get this from BCOT to save us a job?

11. Backbeat dance classes – Wednesday afternoons.

12. Would BCA be interested in inviting a local group to hold a mela in the Hall & Victory in the summer?

a fair or a festival. In the same way that many fairs or holidays in Europe would begin on the feast days of saints. At the Mela people have the opportunity to sample food from a host of countries, watch an international showcase of music and dance, participate in crafts workshops

13. We still have the old microwave. I cannot dispose of it – no car after the accident yesterday – and Ian is on the list for a knee replacement!

14. December 10th Charity Fayre?

15. Brookvale in Bloom! Sub-committee?

16. Joe Weston has volunteered to be Hall Warden and check-in / out regular hirers, just one each week to ensure the Hall is in good condition for each use. I will send a suggested check-list separately to discuss

BASINGSTOKE IN BLOOM RESULTS

Large Front Garden

1st Bob and Mary Reid, Bridge Street, Overton
2nd Colin Parker, Nightingale Rise, Overton
3rd Jane Brind, West End, Sherborne St John
HC Raymond and Peter Coventry, Ashford Hill, Headley
HC Jeff and Rita Owen, Linden Avenue, Old Basing
HC Humphrey Chatt, Berrydown Lane, Overton
HC Sarah Horne, Berrydown Lane, Overton
HC John Banks, Deep Lane, Basingstoke
HC William Jerram, Brackley Way, Basingstoke
HC Tanya Ball, Windermere Avenue, Basingstoke
HC Jackie Crosbie-Dawson, Northington Farm, Overton
HC George Johns, Highfield Chase, Basingstoke
HC Linda Murgatroyd, Jasmine Road, Basingstoke
HC Mr and Mrs Kinnersley, Ellington Drive, Basingstoke
HC Kenneth Jones, Poyntz Road, Overton

Container Garden

1st Ray and Sue Ingleby, Church Road, Pamber Heath & Mrs White, George Street, Basingstoke
3rd Malcolm Denham, Margaret Road, Basingstoke
HC Basil Ebsworth, Poultons Road, Overton
HC Brian Sanders, Jefferson Road, Oakridge
HC Alan and Caroline Hughes, Ash Grove, Kingsclere

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Best Commercial Entry

1st Chineham Court Business Park, Basingstoke
2nd Robert Geoffrey's Trust, Geoffrey's Fields, Basingstoke
3rd Town Mill, Overton
HC Alexander and Dry Funeral Directors, Basingstoke
HC 8 to 8 Salon, Basingstoke
HC Hammer and Tongs Public House, South Ham, Basingstoke

And BCA has a certificate for organising Brookvale in Bloom!

10 Treasurer's Report

- Treasurer's report received before the meeting was as follows:

Balance at 30/7/2009 £8,088.59

Please can all check that they have received their outstanding expense claims!
Micro wave?

- **Action: Malcolm** to submit receipt for the microwave.
- **Action: Chris** to arrange PAT testing.
- It would be nice to get Rex Everett's story on the paneling. This is in progress.
- A new sign has been quoted at £96. We all agreed to this. **Action: Cathy** to arrange go ahead for this.
- **Action: Cathy** to send BDBC the PDF plan of measurements from the website for rates purposes.
- Backbeat dance are now a key holder. Marshall arts have moved to BCOT and are only using the hall once a quarter for exams. **Action: Sarah** to update the web site.
- Someone needs to take the old microwave away.
- Charity fair December 10th. We are not sure that we get much benefit from this. Agreed not to go ahead with a stall this time.
- Melee – other people are going ahead with similar events so we are not sure this is a good idea. **Action: All** to think about using the hall and green for such an event and we can discuss at the next meeting.
- Joe was going to be hall warden but he may have a job instead. Cathy did a list of things to be checked. **Action: Cathy** to sort out keys for Joe and **Joe** to go ahead with the role for now.
- We have agreed to put brighter light bulbs into the toilets.
- Lilly decorating day is Tuesday 24th November.
- We agreed to put up hand hygiene signs. **Action: Rebecca** to get some.
- Agreed to leave the fridge turned on so it is actually cold. We will try this.
- Electrical work has started but there is still more to do.
- Pam did change the lottery bank account.

11 Secretary's Report

- Nothing to report.

12 Any Other Business

- The best way to contact Joe is by text – see his mobile number in the contact list. Sarah will put minutes on the notice board for him to collect.
- Training – **Action: Rebecca** will bring the purple book (community training) to the next meeting to see what training is applicable for us.

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- Brookvale is getting increased patrols by the council to combat the recent increased fly tipping. **Action: Malcolm** to encourage people to report this to the council in the Blurb.
- BCOT learning resource visits – Malcolm asked for responses and people were happy for BCOT to come here. We agreed to deal with as a free of charge hire with usual hire forms.
- We will wait and see what BCOT can for us in terms of jobs.
- It is ok for playgroup to use the Father Christmas outfit. **Action: Sarah** to contact Pam.
- Coffee supplies are low. **Action: Sarah** to get some before the Halloween party.

13 Dates of Next Meetings

Management Committee meeting: Tuesday 10th November 7.30pm, Tuesday 12th January 7.30pm
Brookvale Village Hall.