



Minutes of Meeting 9th July 2009

1 Welcome & Apologies

1.1 Apologies

Rebecca Kennelly, Pam Mansfield (Lottery), Cllr Doris Jones, Cllr John Shaw, Christine Aymes (FOLP).

1.2 Present

Cathy Williams, Malcolm MacInnes (Chair), Chris Hall (Safety Officer & Vulnerable Persons Officer), Helen Camper, Gordon Haywood, Alan Hird, Sarah Whittaker (minutes).

2 Minutes of Last Meeting

Helen was added as an attendee. The minutes were agreed.

3 Matters Arising & Actions from Previous Meeting

- **Chris** has still to check hours per week that can be worked without affecting benefits.
- **Kevin** to confirm he has told his motor insurer.
- Agreed we would have a Facebook page. Action **Sarah** to organise and liaise with Mark. Page to be called Brookvale – heart of Basingstoke. This will be complimentary to the website and mainly used for quick communication with people and an extra avenue for news.
- Chris emailed an update on dropped kerbs around the hall. Highways at HCC will be in touch with Chris.
- Council complaint with Nicky Liniham at Basingstoke and Deane Borough Council regarding consultation we are awaiting contact from the council.
- Photocopier works but paper jams, toner spillage inside. Action: **Sarah** to put it and computer on Freecycle.
- **Malcolm** to pass filing cabinet key and photo of lock to Sarah to take to key people in Winchester.
- PC Wonnacott has emailed Malc updated details for Police to go in the Blurb. We are still awaiting an email for PCC Bradley.
- Hall reports – we are still waiting for John Banks to tell us who the supplier is for the flour buffer consumables.

4 Councillor's Report

- Cllr Shaw has advised that there are issues with the SHLAA and he would like people to attend the overview committee meeting (date to be advised).
- Council has committed to removing historic panels form Brook House.

5 Development Sub Committee Report

- SHLAA – Cllrs have said that the public comments have not been incorporated fairly.

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- Brook House panels – there has been a suggestion that the BCA could do something with the (remains of the?) panels. We would like to look at this when the Surveyor says we can. **Malcolm** to let Cathy, Sarah and Chris know when we can go. Latest news is that it is no longer viable to build flats so the plan is to put a car park there.
- Downland Parade improvements are in hand.
- Victory Park – we think that there will be plans at the FOLVP picnic in August.

6 Blurb Development

- **Cathy** to supply Malc with pictures and a full list of winners for Brookvale in Bloom.
- Next Blurb to have front page of Green Fair and notification of the AGM. Dates mean that we don't need a mini Blurb/flier for the AGM and it would be too much for the street reps. **Sarah** will also put the AGM details including the agenda (and contact us for additional items) on website and Facebook. We will have posters for the AGM and Green Fair.
- Mini Blurb for the Halloween Disco.
- **Sarah** to email Pam to ask if she can do something on Margee's 70th birthday for the Blurb.

7 Events

Brookvale in Bloom

- Lots of people there on Saturday and people had a good time.
- Can't do that much work next time: Launch day not worthwhile, can't knock on doors (could we get street reps to knock on doors next Easter?), we won't sell plants, buy them in instead. It cost quite a lot, maybe we could try and get a grant next time and/or reduce value of prize vouchers (was £25, £15, £10 this time for each class this time). Rosettes were £1 each but we have found a cheaper supplier for next time. Approximately £30 for stationary. **Cathy** will do a tot up of costs.
- Got nearly £50 for plants.
- Was a success, we would like to do it again.

Fancy Dress Disco on Halloween – agreed to go ahead as we should do community events.

- Costs (**Sarah** to confirm) disco £125 & £15 for prizes.
- Helen, Malc, Chris, Cathy are volunteering. Chris has asked the Forum people.
- Ideas – doughnuts on a string and apple dunking.
- We will look out for best decorated house.
- Pam Banks can put posters up in Kings Furlong School. A flier can also be emailed to Kings Furlong school in September and dropped into Mosque, Kings School and Gospel Hall. **Sarah** to do fliers.
- Will be ticketed. Not sure if to do them on the door. Revisit in September.

The Lost Toy

- £60 only from ticket sales. Kitchen took £5.40. £175 performance costs. Proteus had been in schools doing the performance. Agreed not to repeat a summer pantomime. Suggestion that it would be better outside. Not sure we have facilities for that. Agreed that Princess and Pea would be at 3pm. Agreed to go ahead with this for £175.

8th August Conservation workshop – need volunteers for refreshments 10am – 4pm. Helen volunteered. **Chris** to ask Forum.

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FOLVP Family park Saturday 15th August. Hall open for refreshments. Volunteers needed 12 – 4pm.
Chris to ask Forum.

Green Fair – **Cathy** will email the people she knows that want to sign up. **Chris** is looking for a car park steward. There will be a speaker on the New Forest Transition Group (costs £20). **Malc** still has to invite Mayor and County Councillors. Not sure if Proteus will do anything, they might do a. **Malc** described a film, agreed to pay £45 for rights to this. **Malc** to contact Sure Start centres to see if they will do a children's activity. Lots of suggestions for the Green Fair.

Field Society Survey 11th July 2pm. Meet at the hall.

8 Treasurer's Report

Emailed before: Balance at 30/6/2009

£7435.16

The year-end total will be available when all cheques are paid and all regular hirers' income is received. Please can all check that they have received their outstanding expense claims!

On the night: Playgroup have still to pay £170. Not all expenses are in. Tuesday evenings are now free. We can now change committee meetings to Tuesdays if it suits Councillors. **Malc** to contact Cllrs.

9 Hall Report (emailed report)

1. Many thanks to Chris, Rebecca, Malcolm, Helen & Pam for 4th July.
 2. Lease renewal, not back from legal checking.
 3. No time yet to hire a carpet cleaner or tile a cooker splash-back. I believe a volunteer was at the 4th July event who may be able to resolve our "odd jobs".
 4. **4th July – Brookvale in Bloom.** There was a good turn-out of judges, winners etc, and the Gazette may even print a report this time! The plant sale raised nearly £50 – a brilliant effort by Rebecca, Ian & Gareth. All the winners were very pleased. However, it was an expensive project, not met with much enthusiasm by residents
 5. **8th August – Conservation Workshop.** See e-mail 3rd July for outline.
- * It will be too complicated collecting a nominal fee from delegates, so I propose not charging, as the event is fully grant-funded.
 - * We can offer free tea/ coffee on arrival, charge for it (or not?) in the breaks.
 - * I propose buying M&S sandwiches for lunches, selling at cost and charging for tea/ coffee.
 - * Help in the kitchen would be greatly appreciated, 9.30 to 11.30, or 12 to 3.30 – whatever you can spare.

Action – all.

As there has been no response from residents for 3 months, I have invited South View Conservation Area folk. I am hoping to persuade the Gazette into an article, linking us up with the English Heritage campaign. http://www.english-heritage.org.uk/upload/pdf/caar_nat_release.pdf?1246896835 If you or your neighbours want to book – sooner is better!

Unless there are local applicants, the 3 addresses seen on 3rd July will be those to be worked on in the afternoon

6. **15th August – Family Fun Day** – FLVP is running the family picnic that BCA once ran! I will set up an Old Brookvale display in the committee Room, now including some pictures from 60s, 70s, 80s. This is another opportunity to attract volunteers – and make some money from tea/ coffee & biscuits! Again, any help between 12 and 4 would be appreciated. **Action - all**

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10 Vulnerable Person's/Safety Officer Report/Cleaning

- Maintenance people for 1 Brookvale Close have been blocking access. Chris has spoken to the traffic warden and they are trying to manage the situation.
- HCC should be meeting with Chris at the hall re the dropped kerbs. We hope to see them at both ends of the hall.
- Plants are dying in the hall. No one cares for them. **Chris** to ask Nigel to try and revive them. We should try and keep the curtains open for light. If they are beyond saving then remove them. If there is not enough light then we will look for plastic plants.
- H&S poster in the kitchen may be out of date. Chris will keep an eye on the situation.
- No time to discuss stage in detail this time. Not to dismantle at this point. **Cathy** to discuss with Gary Jones (volunteer at AWE) if they could take the sharp edge off and other jobs that he could do.
- There should be a complete inspection of wiring and electrics. Last one was done in 2000 after the fire. **Cathy** will ask Gary the electrician who did the lights if regulations require us to check them again. Cathy will let Chris know how often we should be doing it.

11 Lottery Report

No report.

12 Any Other Business

- **Sarah** to ask Council to take the bin back.
- **Rebecca**: Employee volunteer people could do the top coats.
- **Rebecca**: to do the AGM paperwork.
- Playgroup need a new leader from September. **Malc** to put an ad in the Blurb.
- PC Ian Wonnacott requested a line about litter dropping in the Blurb, especially around Worthing Road. Action **Malc**.
- Cranbourne School set alight again last week. Not sure how much damage was done.

13 Date of Next Meeting

Management Committee meeting: Thursday 13th August 7.30pm Brookvale Village Hall.

1. WELCOME
2. APOLOGIES
3. MINUTES OF LAST MEETING AND MATTERS ARISING
4. COUNCILORS REPORT
5. DEVELOPMENT SUB COMMITTEE REPORT
6. BLURB DEVELOPMENT
7. EVENTS
8. VULNERABLE PERSONS/SAFETY OFFICER REPORT
9. TREASURE'S REPORT
10. HALL COMMITTEE/ BOOKING AGENT REPORTS (support cover weekends)
11. SECRETARY'S REPORT
12. LOTTERY REPORT
13. A.O.B
14. NEXT MEETING