



Minutes of Meeting 11th June 2009

1 Welcome & Apologies

1.1 Apologies

Pam Mansfield (Lottery), Cllr Doris Jones, Cllr John Shaw, Christine Aymes (FOLP), Rebecca Kennelly, Sarah Whittaker. Alan Hird

1.2 Present

Malcolm MacInnes, Cathy Williams (Chair & Minutes), Chris Hall (Safety Officer & Vulnerable Persons Officer), Kevin Phillips, Mark Fitchett, Helen Camper

Additional item –

1. Kevin Phillips is a volunteer driver referred via BVS. He has a Mini car. Basingstoke Community Transport is processing his CRB. Contact for lifts probably to come via Pam who has the best knowledge of those in need locally. Otherwise via Chris
Action – CH to check hours per week limits that might affect Benefits
Kevin – to tell his motor insurer, and attend the next BCA meeting
The Committee thanked Kevin for volunteering
2. Mark Fitchett attended to address the possibility of upgrading BCA internet presence. He made the point that few residents take note of posters or read Blurb in detail, and the website needs to be more proactive to reach the younger demographic of Brookvale residents.
He cited Facebook pages for The Anvil and for the American Red Cross as good examples.
He felt that Facebook would be a good economical web presence for the BCA –
Immediate circulation of news – thefts etc; Fix My Street; real-time Hall Booking diary; share photos, videos.
First step- use to issue information about events etc
Then add links to contact eg BDBC about street lights/rubbish. Add BCA photos
3rd step- provision for feed-back & comments
Mark kindly agreed that he would set this up, but it would need perhaps 3 maintainers
The Committee thanked Mark for volunteering, and it was agreed to discuss with Sarah and get back to him

2 Minutes of Last Meeting

No changes were requested, Malc requested a correction:

Action: Malcolm to look for a speaker for the Green Fair, “TV personality” no longer available (due to the time lag for justifying and agreeing a Speakers fee)
and the minutes were agreed.

3 Matters Arising & Actions from Previous Meeting

- BDBC have sent a proposal for our lease, Rebecca and Cathy have sent it to the solicitors for comments. It will then be discussed at committee.

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- **Carry forward:** Chris to speak to the Councillors re dropped kerbs. **Action Chris:**
- The complaint with the Council regarding consultation is still awaiting action from Nicky Linihan.
- Can council take the photocopier and computer? **Action: Sarah**
- If you're a volunteer for a charity and you transport people in your car e.g. to coffee morning then you should inform your insurer. We believe that CRB checks are desirable for this activity, as people can be 'vulnerable'.
- **Action: Malcolm** to pass key for second filing cabinet to Sarah to discuss with key cutter in Winchester.

4 Councillor's Report

- Nothing new.
- PC Wonnacot has been emailed regarding PC contact details – outstanding
Action: Malcolm to update Blurb rear page.

5 Development Sub Committee Report

Still working CWW new footpath issue, Brook House lost its windows, no new application known, SHLAA responded, extra 38 sites identified, CWW lights retimed to enable continuous crossing time.

Bookings, Treasurer's & Lottery Reports

6 Treasurer's Report

Balance at 31/5/2009

£7553.03

The year-end total will be available when all cheques are paid and all regular hirers' income is received

The Charity Fayre cost us £1.19 net. Thanks go to Chris & Rebecca for their hard work.

7 Hall Report

1. Many thanks to Chris, Rebecca & Sarah for Maintenance Day
2. lease renewal, reviewed and revised – returned by BDBC, back to Rebecca for legal checking
3. No time yet to hire a carpet cleaner or tile a cooker splash-back.
4. Thanks to Sarah for the new stage corners, fixing the loo seat, and work in the lofts!
5. Thanks to Malcolm for installing the new microwave
6. Shaw Trust cleaning is running well. I will sort out buffer supplies, and possibly order other supplies, to be delivered direct, possibly on a cleaning day
7. Remaining signs to be permanently fixed when doors have received top-coat. Any news on next painting session?

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8. We have the BDBC grant of £600 to fund an August Saturday Conservation DIY workshop. We will charge £3 per person for lunch etc. We have the date from Burseldon Brickworks - 8th August – All we need now is some interested residents! They would like e-mailed photos of the problems. If there are a few “one-off” they will probably visit and advise. If there are several similar they may do a Powerpoint presentation at the Hall

9. Brookvale in Bloom now has a minimum of 3 entrants per class – a great relief! Most are a result of my knocking on doors! The proposed programme is attached. Please let me know if you are not available on 4th July. Chris is hosting the Mayor

10. Disposal of equipment. Sarah is asking BDBC. Another option is someone on Basingstoke Business Centre, Winchester Road. All I can find is I S L, Unit 3 01256 357351. Is this the right one? We could do with the space for Brookvale in Bloom, flower arranging & tray gardens.

8 Vulnerable Person's/Safety Officer Report/Cleaning

- Chris thanks WH Smith for installing a Disability friendly lift. Attended a seminar for Army people Volunteering in the Community. Need volunteers to review on Care In The Community Self Directed Care & Assessment

9 Events & Blurb Reports

Lost Toy: Awaiting Sarah to start selling tickets, poor response to date, posters to be put up. Floor covering for kids to sit on still an issue.

Action: Cathy offered to ask Carters to see what they can suggest.

Blurb: Malc asked about Blurb front cover feature items and it was decided to feature the Conservation Surgeries and the Family Picnic.

New County Councillor Ron Hussey to be asked to attend 4th July Basingstoke In Bloom and coffee morning.

Conservation Surgeries to be held on 8th August and Family Picnic on 15th August. Hal to be open and provide refreshments on both days.

Malc advised new Green Fair speaker booked at £20 total cost.

10 Any Other Business

11 Date of Next Meeting

Management Committee meeting: Thursday 9th July 7.30pm, Thursday 9th July 7.30pm Brookvale Village Hall.

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MANAGEMENT COMMITTEE MEETING AGENDA

- 1. WELCOME**
- 2. APOLOGIES**
- 3. MINUTES OF LAST MEETING AND MATTERS ARISING**
- 4. COUNCILORS REPORT**
- 5. DEVELOPMENT SUB COMMITTEE REPORT**
- 6. BLURB DEVELOPMENT**
- 7. EVENTS**
- 8. VULNERABLE PERSONS/SAFETY OFFICER REPORT**
- 9. TREASURE'S REPORT**
- 10. HALL COMMITTEE/ BOOKING AGENT REPORTS (support cover weekends)**
- 11. SECRETARY'S REPORT**
- 12. LOTTERY REPORT**
- 13. A.O.B**
- 14. NEXT MEETING**