



Minutes of 07/08 AGM 20th May 2008

1 Welcome & Apologies

- 1.1 Ted Blackmore Squires delivered a welcome that included a vote of thanks to the outgoing committee before handing over to Rebecca Kennelly to chair.
- 1.2 The following handouts were provided: Agenda, a copy of the proposed constitution, a lottery report, a report on the work of the Development Sub Committee in the last year, an annual report of the general committee for 07/08 and an accounts statement for 07/08.

2 Minutes / A report from 06/07

- 2.1 The committee have not been able to locate the minutes from the 06/07 AGM. No one had any issues to raise with this and a vote was undertaken to agree that this was satisfactory.

3 Annual Report of General Committee

- 3.1 Rebecca Kennelly summarised the year 2007/2008, key points were as follows:
 - Good events were held.
 - The lottery continued to be a good fund raiser and new members have been recruited.
 - 3 editions of the newsletter were issued.
 - The website was maintained.
 - Hire of the hall continued, providing a regular source of income and a resource for members of the community.
 - The Development sub committee has continued to represent the area.
 - The youth group has been established in conjunction with a local church.
 - Much bureaucracy has been completed: updated constitution, health and safety paperwork, terms and conditions of hire.
 - Sadly some people have left the area, we are keen to recruit new volunteers.
- 3.2 Malcolm McInnes summarised the need for volunteers. Roles that could be available include a secretary, treasurer, booking agent, helper for the lottery and for coffee mornings, IT help e.g. a database to track issues for the development sub committee and update the website, a caretaker, handyman, people to co-ordinate events.

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- 3.3 Malcom also summarised the work of the development sub committee and emphasised that new faces were welcome. The nature of the work tends to be reading, preparing responses and working with the councillors. Main areas in the last year have been:
- Churchill Way West development.
 - Campaign against houses being turned into flats.
 - Brook House development input.
 - Access to areas e.g. the doctors at Crown Heights.
 - Input to the Council's planning framework for the future.
- In the coming year the group want to work on enforcing the status of the conservation area.

4 Annual Statement of Accounts

- 4.1 Pam Mansfield gave a lottery report including some background on the history of the hall and the committee. The lottery helps fund maintenance of the hall. In the last year:
- £1,606.10 was collected.
 - £1,200 was paid out in prizes.
 - There were 151 members.
 - There were 2 helpers.
 - There is £1,589.18 available to fund hall maintenance.
- 4.2 Cathy Williams gave the accounts statement for this year:
- These are preliminary as some money is still to go through the books.
 - A treasurer is required.
 - The financial situation is reasonably healthy with a bank balance of £5,819.21.

5 Resignation of 2007/08 Committee

- 5.1 All committee members resigned. All voted that the committee can resign.

6 Election of Honorary Officers

a) Secretary

There were no volunteers for this post, it remains vacant and the committee is unconstitutional.

b) Treasurer

Cathy Williams was proposed for this post by Malcolm McInnes and seconded by Pam Mansfield. 20 residents agreed the proposal and Cathy Williams has the post of Treasurer.

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7 Election of Representatives of Individual Members to Serve on the General Committee

Proposed committee member (specific role)	Proposed by	Seconded by	Number of resident votes
Malcolm McInnes	Chris Hall	Rebecca Kennelly	20
Chris Hall (safety officer/vulnerable persons officer)	Chris Hall	Rebecca Kennelly	20
Rebecca Kennelly (as chair)	Rebecca Kennelly	Pam Mansfield	20
Pam Mansfield (lottery agent)	Chris Hall	Rebecca Kennelly	20

8 Changes to Constitution

- 8.1 The group agreed that they would like a brief overview of the changes to the constitution (rather than go through section by section). These are:
- Addition of some powers e.g. to employ people.
 - Clarification on how to join and leave the committee.
 - Further definition of the management committee.
 - Further information on subcommittees and how they operate with the main committee.
 - Some protection for the management committee.
 - Addition of the option to add standing orders to the constitution (existing standing orders will stand).
 - Details of how the accounts and annual return are run.
- 8.2 Sections that we have changed don't need to be reviewed by the Charities Commission (this has been checked with them).
- 8.3 19 people agreed the changes and the constitution is adopted.

9 AOB

- 9.1 No other business was raised.

10 Date of Next AGM

- 10.1 22nd September 2009

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11 Date of Next Committee Meeting

11.1 Tuesday 10th June at 7.30pm at the Village Hall, all welcome to come and see how things work and if they would like to get involved.

12 Vote of Thanks and Close of Meeting

12.1 The meeting was closed at 20.25pm.